

# Company Profile

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# We are a Professional Outsourcing Firm

**Our outsourcing firm provides solutions for various industries like Accounting Firms, Finance & Banking, IT Firms, Healthcare Sectors, Retailers and more.**

**Using Bangladesh's skilled workforce, we offer affordable services in Accounting management tasks software development, data analysis, and back-office operations.**

**We help businesses improve processes, cut costs, and boost efficiency. Our focus on quality and innovation has helped grow Bangladesh's outsourcing industry into a global leader.**

## Industry Coverages

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Our specialized team cover the following industries

**Accounting Firms**

**Banking & Financial Institutions**

**ICT & Software Firms**

**Healthcare Sectors**

**Retail, e-Commerce and Logistical Sectors**

**Manufacturing Industries**

**Research Firms & NGOs**

**Educational Institutes**

**Real Estate Firms**

**Construction Firms**

## Accounting & Finance

### Accounts Payable and Receivables:

1. Invoice Processing
2. Vendor Management
3. Payment Processing
4. Cash Application
5. Discount & Penalty Management
6. Dispute Resolution

### Financial Reporting

1. Financial Statement Preparation
2. Budgeting & Forecasting
3. Performance Analysis
4. Ad-hoc Reporting
5. Regulatory Reporting

### Payroll Processing

1. Employee Data Management
2. Salary Calculation
3. Tax Compliance
4. Benefits Administration
5. Payroll Reporting
6. Time & Attendance Tracking

### Bank Reconciliation

1. Bank Statement Import
2. Reconciliation Process
3. Exception Handling
4. Reconciliation Reports

### Ledger Maintenance

1. Chart of Accounts Management
2. Journal Entry Processing
3. Account Reconciliation
4. Financial Closing
5. Fixed Asset Management

### Tax Preparation

1. Tax Data Gathering
2. Tax Return Preparation
3. Tax Compliance
4. Tax Planning

*Accounting & Finance continued to next page ...*

# Services

## Accounting & Finance

### Data Entry and Processing

1. Invoice Data Entry
2. Expense Report Processing
3. Customer Data Management
4. Data Validation
5. Data conversion

### Audit Assistance

1. Data Preparation
2. Audit Schedule Preparation
3. Supporting Documentation
4. Audit Query Response

### Financial Analysis

1. Financial Ratio Analysis
2. Budgeting and Forecasting
3. Variance Analysis
4. Cash Flow Analysis
5. Profitability Analysis

### Cash Flow Management

1. Cash Flow Forecasting
2. Cash Flow Optimization
3. Debt Management
4. Cash Collection
5. Cash Disbursement

## Data Management

### Data Collection and Entry

- 1.Data Entry
- 2.Form Design
- 3.Data Validation
- 4.Data Cleaning
- 5.Data Standardization
- 6.Web Scraping
- 7.Data Capture

### Data Processing & Analysis

- 1.Data Transformation
- 2.Data Enrichment
- 3.Data Mining
- 4.Statistical Analysis
- 5.Data Visualization
- 6.Predictive Modeling
- 7.Machine Learning
- 8.Data Quality Assessment

### Data Storage and Management

- 1.Database Design
- 2.Data Warehousing
- 3.Data Lake
- 4.Data Backup and Recovery
- 5.Data Security
- 6.Data Retention
- 7.Data Migration

### Data Governance

- 1.Data Policy Development
- 2.Data Standards
- 3.Data Quality Management
- 4.Data Security Management
- 5.Data Privacy
- 6.Data Retention and Deletion
- 7.Data Audit
- 8.Data Risk Management

## Data-Driven Market Research

### Data Collection and Processing

1. Data Sourcing
2. Data Extraction
3. Data Cleaning
4. Data Transformation
5. Data Enrichment
6. Data Integration
7. Data Profiling

### Data Analysis and Insights

1. Exploratory Data Analysis (EDA)
2. Statistical Analysis
3. Data Mining
4. Predictive Modeling
5. Customer Segmentation
6. Market Basket Analysis
7. Root Cause Analysis

### Advanced Analytics Modeling

1. Machine Learning
2. Deep Learning
3. Natural Language Processing (NLP)
4. Predictive Analytics
5. Prescriptive Analytics
6. Optimization Modeling
7. Causal Inference

### Data Visualization and Reporting

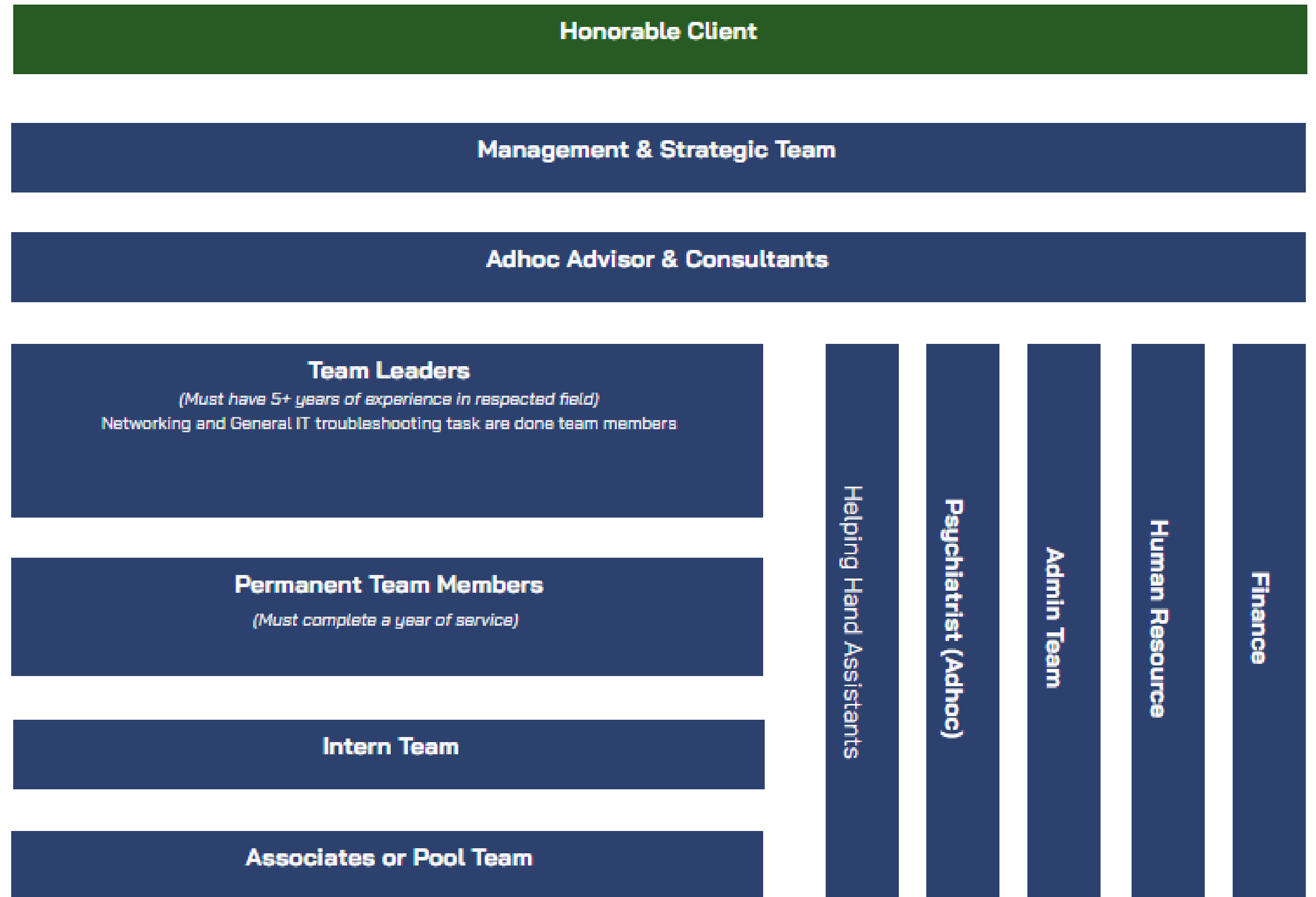
1. Data Visualization
2. Dashboard Creation
3. Report Generation
4. Storytelling
5. Interactive Visualizations



# Our Team & Structure



# Our Organogram



## Contact Us

We would be delighted to schedule an online meeting to discuss your upcoming projects and provide fully customized solutions to meet your specific needs.

### Contacts:

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### Work Location:

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